



സ്റ്റേറ്റ് ഹെൽത്ത് ഏജൻസി  
കരുണാപുരം

SHA/133/2022-MGR(HR)-Part (5)

Dated: 07.01.2023

**NOTIFICATION**

**Name of Post: DATA ANALYST**

*(Candidates should carefully read the "terms & conditions" given below before applying)*

No. of Post:	1 (One)
Professional Qualification & Experience:	<b>Essential:</b> <ul style="list-style-type: none"><li>• Bachelor's degree in Economics / Statistics / Mathematics / Commerce with Statistics.</li><li>• Pass in MS office/Data Analysis certificate course conducted by a government agency/institution.</li><li>• Experience in data analysis will be given preference.</li></ul>
Age:	Maximum 40 years as on 01.01.2023
Method of Recruitment:	On daily wage basis
Job Location:	Thiruvananthapuram
Pay:	Rs. 850/- per day (Rupees Eight Hundred and Fifty only / Day)

**General Terms & Conditions:**

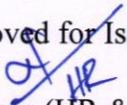
1. The application should be submitted in the prescribed format attached with this notification. The applications forwarded other than in the prescribed application form in [www.sha.kerala.gov.in](http://www.sha.kerala.gov.in) will NOT BE CONSIDERED.
2. The applications that are not complete in all respect will not be considered for shortlisting and no further communication will be done in this regard.
3. All communication including the interview call letter from the State Health Agency (SHA) side will only through email. The applicants should have a valid email id. The candidates with the prescribed qualification & experience only need to apply for the above positions. Ineligible applications will be rejected.
4. Candidates are advised to browse the website: "[www.sha.kerala.gov.in](http://www.sha.kerala.gov.in)" regularly for updates/notices and announcements.
5. The applicants should be excellent in writing skills both in English and Malayalam and should be proficient in computer. Thorough knowledge of MS office is essential.
6. The post is for immediate requirement. The selection will be based on Qualification, Experience, and performance in the written test/interview or both, however as applicable. The experience acquired till the date of notification only be considered. Ineligible applicants shall be avoided at any stage of the recruitment.
7. The successful candidate will be posted on daily wage basis in State Health Agency (SHA) which may continue maximum up to a period of 90 (Ninety) days. State Health Agency at its discretion, need, based on the performance and integrity of the successful candidate, may extend or reduce the period of service.
8. Claims in respect of qualifications or experience etc. should be supported by self-attested copies of relevant documents in the application, fail to do so will lead to rejection of the application. Candidates may be required to produce the originals at the time of interview.
9. It will be ideal to provide reference, especially the names of superior officer, whom the candidate had worked in the previous organization.

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10. Candidates are also advised to avoid contacting the head of the office over phone for clearing doubts / seeking information, as far as possible. SHA will provide necessary communications in official website. In addition, the candidates will get the details to the queries raised over the email.
11. No TA/DA will be paid for the written test / interview.
12. The posts are temporary in nature during the period of the operation of the State Health Agency (SHA) and no claim for continuity or permanency of job or labour claims to the Government.
13. Canvassing in any form will lead to automatic disqualification. Candidates are advised to desist from such unholy practices.
14. The application shall be submitted via email ([statehealthrecruitment@gmail.com](mailto:statehealthrecruitment@gmail.com)) with subject line as "**Application for the post of Data Analyst on daily wages**" Last date of submission of application 16.01.2023, 05.00 PM
15. The scanned copy of the following should be forwarded to the email id ([statehealthrecruitment@gmail.com](mailto:statehealthrecruitment@gmail.com)) as a **single PDF File only**.
  - a. **Completely filled application form with signature of the candidate**
  - b. **Self attested, Qualification / Experience certificates as per notification.**
16. All selected candidates will be governed by rules and regulations of State Health Agency (SHA) from time to time.

Sd/-  
**EXECUTIVE DIRECTOR**  
**STATE HEALTH AGENCY**

Approved for Issue

  
Manager (HR & Admn.)