



# Hospital Empanelment Module (HEM) – LITE for Temporary Empanelment

Self Help Guide for Empanelment of Hospitals under AB PM-JAY

- + **Process Flow**
- + **Account Creation**
- + **Hospital Basic Information**
- + **Financial Details**
- + **Specialties offered**
- + **Licenses and Certifications**
- + **Civil Infrastructure**
- + **Medical Infrastructure**
- + **General Services**
- + **Man-Power Details**

# Step 1 : Account Creation

Before submitting the empanelment request, the authorised hospital representative has to create an account through which detailed information will be submitted.

The steps for creating the account is given below.

Please ensure that a working **mobile number & email** is provided at the time of registration

# Account Creation



← → ↻ 🏠 **pmjay.gov.in**

Go to <https://pmjay.gov.in> in any browser

भारत सरकार GOVERNMENT OF INDIA 14555/1800111565 Screen Reader Access

national health authority Ayushman Bharat Pradhan Mantri Jan Arogya Yojana

ABOUT STATES HOSPITAL RESOURCES PORTALS MEDIA BLOG CONNECT WITH US

Grievance Portal Am I Eligible

आनेवाले ज़रूरी साल में अपनी को दे स्वास्थ्य का उपहार। उन्हें आयुष्मान भारत PM-JAY योजना के बारे में बताए और ई-कार्ड बनाने में मदद करें। स्वास्थ्य का वरदान आयुष्मान।

Help your helping hand  
Give them the gift of health  
#SwasthyaKaVardaanAyushman

To check your eligibility call 14555/1800 111 565  
<https://www.pmjay.gov.in/node/1472>



What's New PM-JAY in News Events

Notice for cancellation of E-tender

Recruitment Rules under Group A and Group B posts in Administrative wing

Frequently Asked Questions - Health Benefit Packages 2.0

Short Tender Notice from the State of Nagaland

Advertisement for recruitment for Consultants (5 Posts) by NHA

View All

Site Counter: 5,054,122

# Account Creation

भारत सरकार GOVERNMENT OF INDIA 14555/1800111565 Screen Reader Access

national health authority Ayushman Bharat Pradhan Mantri Jan Arogya Yojana

ABOUT STATES HOSPITAL RESOURCES **PORTALS** MEDIA BLOG CONNECT WITH US

Grievance Portal Am I Eligible

Beneficiary Identification System (BIS) Hospital Empanelment Management (HEM) Transaction Management System (TMS) Grievance Portal

Events

Click on the “PORTALS” menu and then click on “Hospital Empanelment Management (HEM)” sub-menu

Once you click on this link, you will be redirected to a separate page.

<https://hospitals.pmjay.gov.in>

Notice for cancellation of E-tender

Recruitment Rules under Group A and Group B posts in Administrative wing

Frequently Asked Questions - Health Benefit Packages 2.0

Short Tender Notice from the State of Nagaland

Advertisement for recruitment for Consultants (5 Posts) by NHA

View All

/AyushmanBharatGOI /AyushmanNHA

#SwasthyaKaVardaanAyushman



Are you an administrator of the hospital and wants to apply for empanelment under Pradhan Mantri Jan Aarogya Yojana?

क्या आप हास्पिटल प्रबंधक है और क्या आप प्रधान मंत्री जन आरोग्य योजना के अंतर्गत अपने हास्पिटल को पंजीकृत करवाना चाहते हैं ?

YES (हाँ)  NO (नहीं)

Click "Yes"

Note: This is not a job application portal. Please do not apply for any kinds of job here.

यह नौकरी आवेदन पोर्टल नहीं है। कृपया यहाँ किसी भी प्रकार की नौकरियों के लिए आवेदन न करें।

Already started the Empanelment Process ? [Login](#)



Hospital Reference Number \*



Password \*

e5ui9u



( Please enter visible characters in the text box )

LOGIN

[Forgot Hospital Reference Number](#)

[Forgot Password?](#)

After clicking “Yes” in the previous page, this section will appear.

1. First, select the Hospital State as “Telangana”
2. Select the District as your respective District. for Eg : “Hyderabad”
3. Provide the Hospital Name
4. Select hospital parent type as “Single”
5. Provide the mobile number & e-mail address of the person filling the form
6. Login details will be sent to this mobile number & e-mail
7. Select the Hospital type as **“Temporary Empanelment”**
8. Select “Yes” for Rohini ID
9. Provide the Hospital PAN details
10. Provide the Rohini ID
11. enter the captcha in the box and
12. Click “Create Account”

### Create an Account

Hospital State\*

District\*

Hospital Name\*

Hospital Parent Type\*

Contact Person Mobile\*

Contact Person Email\*

Hospital Type\*

Do you have a ROHINI ID?\*

Hospital PAN\*

Yes  No

use enter visible characters in the text box

### Already started the Empanelment Process ? Login

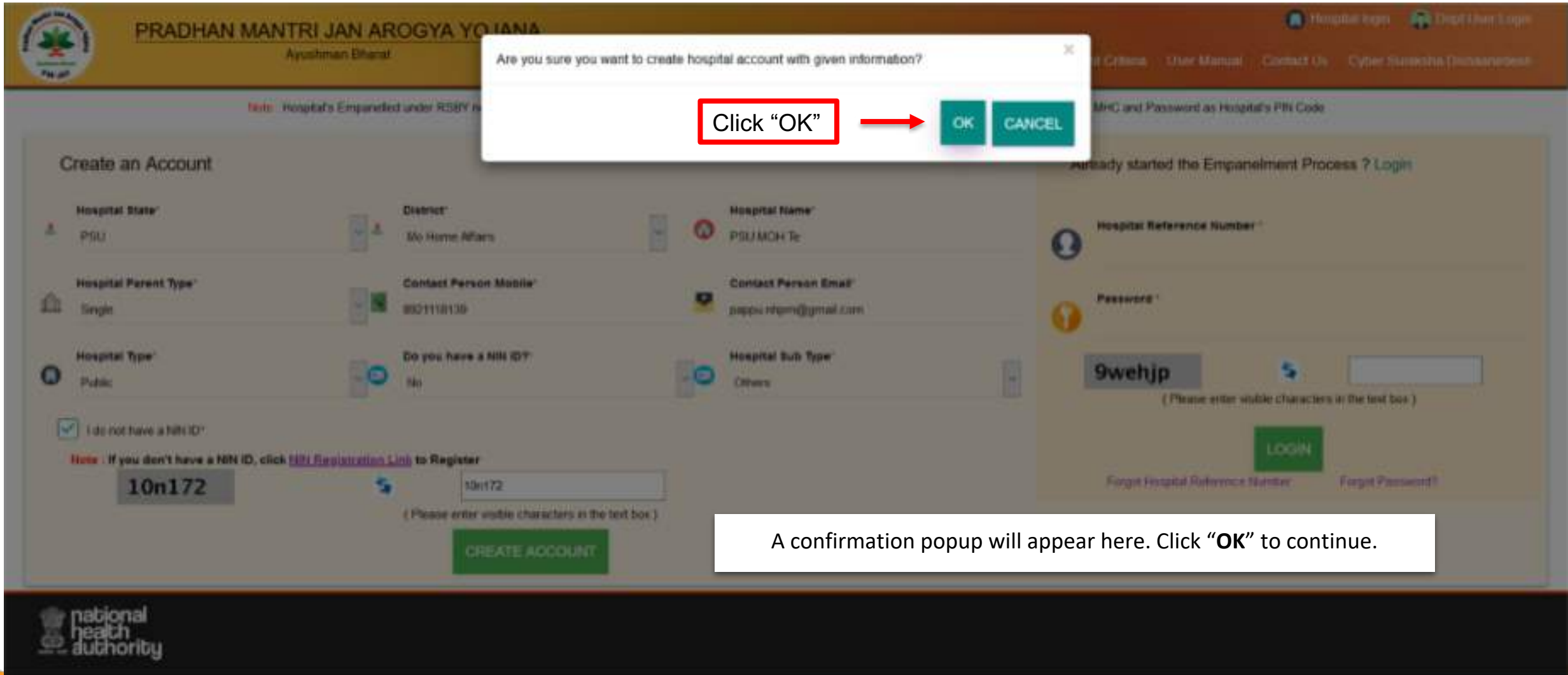
Hospital Reference Number\*

Password\*

( Please enter visible characters in the text box )

[Forget Hospital Reference Number](#) [Forget Password?](#)

# Account Creation



The screenshot shows the 'Create an Account' page for a hospital under the Pradhan Mantri Jan Arogya Yojana. The page includes a form with fields for Hospital State, District, Hospital Name, Hospital Parent Type, Contact Person Mobile, Contact Person Email, Hospital Type, Do you have a NIN ID?, and Hospital Sub Type. A confirmation popup is displayed in the center, asking 'Are you sure you want to create hospital account with given information?'. The popup has two buttons: 'OK' and 'CANCEL'. A red box highlights the 'OK' button, and a red arrow points to it. Below the popup, a text box contains the instruction: 'A confirmation popup will appear here. Click "OK" to continue.'

PRADHAN MANTRI JAN AROGYA YOJANA  
Ayushman Bharat

Are you sure you want to create hospital account with given information?

Click "OK" → OK CANCEL

Create an Account

Hospital State\* PSU  
District\* No Home Affairs  
Hospital Name\* PSUMCH Te  
Hospital Parent Type\* Single  
Contact Person Mobile\* 8801118138  
Contact Person Email\* pappu.rojina@gmail.com  
Hospital Type\* Public  
Do you have a NIN ID? No  
Hospital Sub Type\* Others

I do not have a NIN ID\*

Note: If you don't have a NIN ID, click [NIN Registration Link](#) to Register

10n172  
(Please enter visible characters in the text box)

CREATE ACCOUNT

Hospital Reference Number\*  
Password\*  
9wehjp  
(Please enter visible characters in the text box)

LOGIN

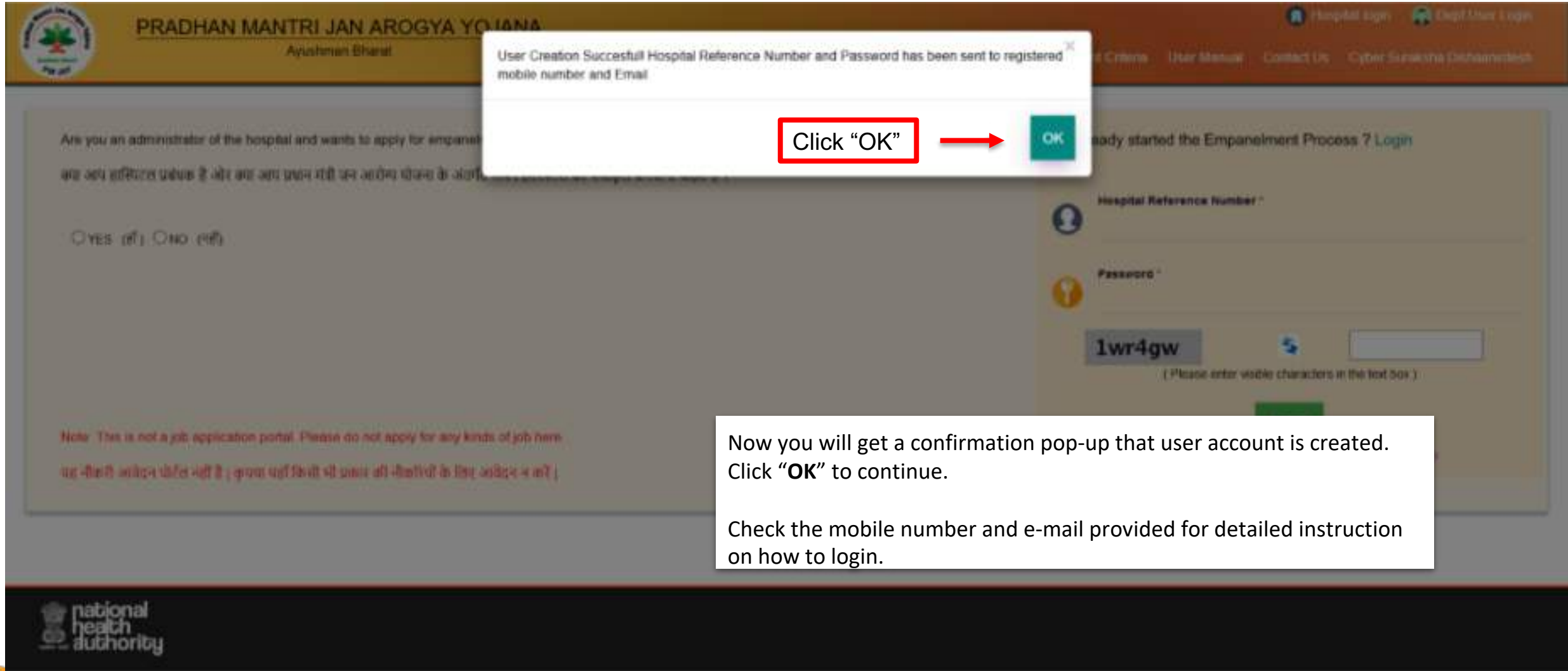
Forgot Hospital Reference Number? Forgot Password?

A confirmation popup will appear here. Click "OK" to continue.

national  
health  
authority



# Account Creation



The screenshot shows the PM-JAY portal interface. A white confirmation pop-up is centered on the screen, displaying the message: "User Creation Successful! Hospital Reference Number and Password has been sent to registered mobile number and Email". Below the message, there is a red-bordered box containing the text "Click 'OK'", with a red arrow pointing to a green "OK" button. The background of the portal is dimmed, showing a registration form with fields for "Hospital Reference Number" and "Password". The password field contains the text "1wr4gw" and a note "(Please enter visible characters in the box 504)". The portal header includes the PM-JAY logo and the text "PRADHAN MANTRI JAN AROGYA YOJANA Ayushman Bharat". The footer of the portal features the National Health Authority logo.

PRADHAN MANTRI JAN AROGYA YOJANA  
Ayushman Bharat

User Creation Successful! Hospital Reference Number and Password has been sent to registered mobile number and Email

Click "OK" → OK

Are you an administrator of the hospital and wants to apply for empanelment?  
आप क्या हॉस्पिटल प्रबंधक हैं और आप हमें प्रमाण पत्रों के लिए आवेदन करने के लिए चाहते हैं।

YES (हाँ)  NO (नहीं)

Hospital Reference Number \*

Password \*

1wr4gw (Please enter visible characters in the box 504)

Note: This is not a job application portal. Please do not apply for any kinds of job here.  
यह नौकरियों के आवेदन पोर्टल नहीं है। कृपया यहां नौकरियों के लिए आवेदन न करें।

national  
health  
authority

Now you will get a confirmation pop-up that user account is created. Click "OK" to continue.

Check the mobile number and e-mail provided for detailed instruction on how to login.

# Account Creation



Your Login credentials for AB-NHPM  
Empanelment are Hospital Reference Number:  
HOSP [REDACTED] 94 and Password : 2278

01:08 PM Jio 4G VMHEALTH

You will now receive an SMS as given above with reference number & temporary password.

## Step 2 : Account Activation & Empanelment Request Submission

In this step, you have to visit <https://hospitals.pmjay.gov.in> portal and login using the reference number and password received through SMS and e-mail.

**Please remember that the password you received through SMS is for one time use only. Once you login in for the first time, you will be prompted to rest the password.**



PRADHAN MANTRI JAN AROGYA YOJANA  
Ayushman Bharat

Hospital Login Dept User Login

Home Empanelment Criteria User Manual Contact Us Cyber Suraksha Dishaarendesh

Are you an administrator of the hospital and wants to apply for empanelment under Pradhan Mantri Jan Arogya Yojana?

क्या आप हॉस्पिटल प्रबंधक हैं और क्या आप प्रधानमंत्री जन आरोग्य योजना के अंतर्गत अपने हॉस्पिटल को पंजीकृत करवाना चाहते हैं ?

YES (हाँ)  NO (नहीं)

Go to <https://hospitals.pmjay.gov.in>

Enter the Hospital reference number and password received through SMS. Enter the captcha and click "LOGIN"

Note: This is not a job application portal. Please do not apply for any kinds of job here.

यह नौकरी आवेदन पोर्टल नहीं है। कृपया यहाँ किसी भी प्रकार की नौकरियों के लिए आवेदन न करें।

Already started the Empanelment Process ? Login

Hospital Reference Number \*  
HOSP98G112894


Password \*  
\*\*\*\*\*

cnuiow (Please enter visible characters in the text box)

LOGIN

Forgot Hospital Reference Number

Forgot Password?



PM-JAY

Pradhan Mantri Jan Arogya Yojana - Ayushman Bharat  
Hospital Enrollment Application Form

HOSP98G112894  
1/26/2025, 3:18:19 PM

## Secret Questions

First Question	What is your favourite Holiday Destination?	Delhi
Second Question	What is your favourite Sport?	Cycling
Third Question	What is your first school name??	Delhi Public School


Note: Please answer 3 Questions to view HomePage

SAVE RESET

Upon successful login, this page will be displayed.

Here you have to select three questions and provide your answer. These questions will be used for resetting the password, if you forgot the same. This should be securely recorded for future purpose.

Once you submit the answers, click "SAVE" and then you will be redirected to the page for password reset.



PM-JAY

Pradhan Mantri Jan Arogya Yojana - Ayushman Bharat  
Hospital Empanelment Application Form

HO5P98G112894 -  
1/20/2020, 1:10:19 PM

## Update Password

Old Password \*

New Password \*

Confirm New Password \*

Mobile No. \*

Email-id \*  
(eg. xyz@tcs.com or xyz@tcs.co.in)

**SAVE** **RESET**

**Password Rules**

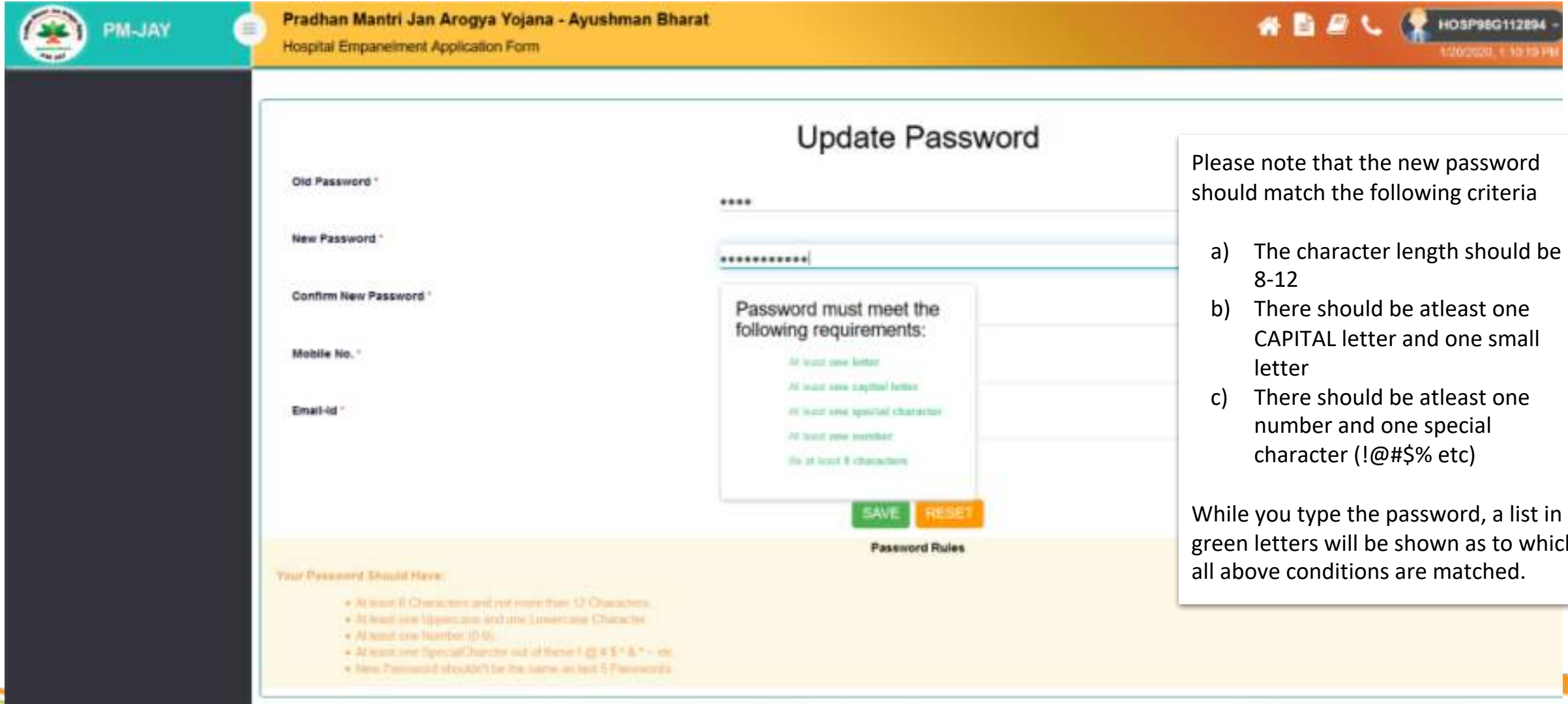
Your Password Should Have:

- At least 8 Characters and not more than 12 Characters.
- At least one Uppercase and one Lower case Character
- At least one Number (0-9)
- At least one Special Character out of these ! @ # \$ % & \* ~ etc.
- New Password shouldn't be the same as last 5 Passwords.

After the security question, you will be taken to the page for password reset.

In the "Old Password" Section, insert the password you received through SMS.

Then you provide a new password.



PM-JAY

Pradhan Mantri Jan Arogya Yojana - Ayushman Bharat  
Hospital Empanelment Application Form

HOSP98G112894 -  
12/02/2024, 1:10:19 PM

## Update Password

Old Password \*

New Password \*

Confirm New Password \*

Mobile No. \*

Email-Id \*

Password must meet the following requirements:

- At least one letter
- At least one capital letter
- At least one special character
- At least one number
- Be at least 8 characters

SAVE RESET

Password Rules

Your Password Should Have:


- At least 8 Characters and not more than 12 Characters.
- At least one Uppercase and one Lowercase Character
- At least one Number (0-9)
- At least one Special Character out of these ! @ # \$ % \* ~ etc.
- New Password shouldn't be the same as last 5 Passwords

Please note that the new password should match the following criteria

- The character length should be 8-12
- There should be atleast one CAPITAL letter and one small letter
- There should be atleast one number and one special character (!@#\$% etc)

While you type the password, a list in green letters will be shown as to which all above conditions are matched.

# Password Creation

 PM-JAY

Pradhan Mantri Jan Arogya Yojana - Ayushman Bharat  
Hospital Empanelment Application Form

HOSP98G112894  
1/20/2020, 1:10:19 PM

## Update Password

Old Password \*

New Password \*

Confirm New Password \*

Mobile No. \*

Email-Id \*

(eg: xyz@fcs.com or xyz@fcs.co.in)

Important Notification

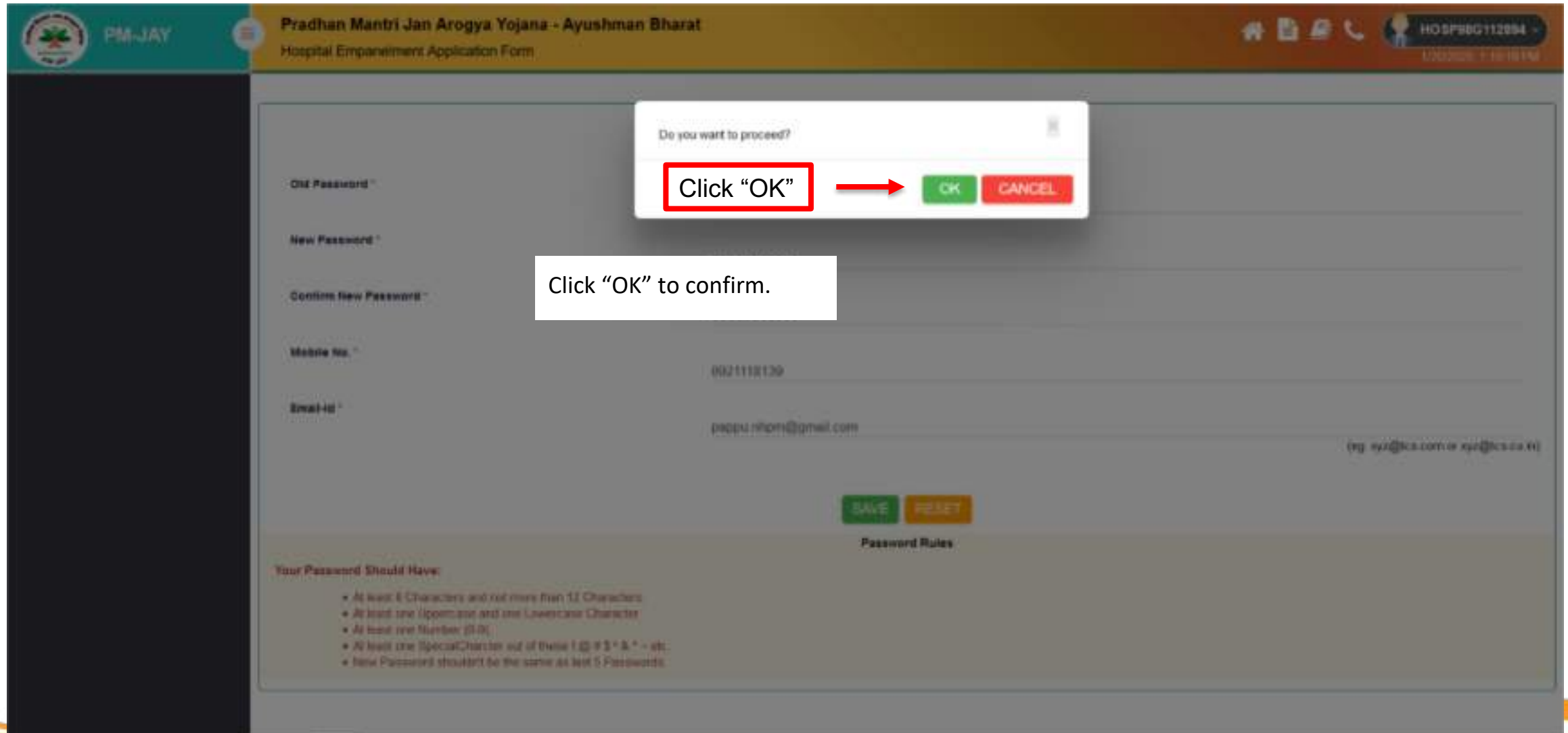
Notes available:-

- 1. All communication will be made through above mobile number and e-mail.

After you enter all the information, click "SAVE".



# Password Creation

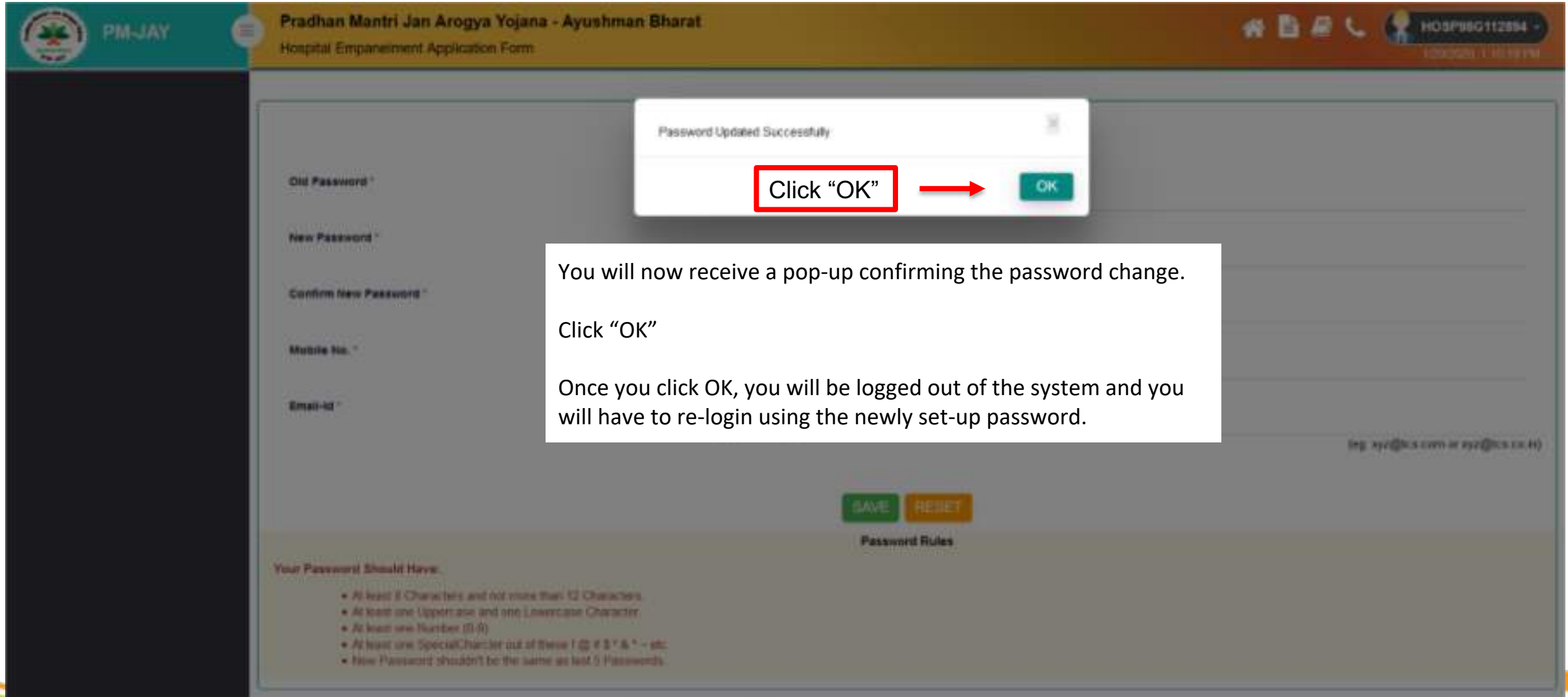


The screenshot shows the PM-JAY Hospital Empanelment Application Form. A modal dialog box is displayed in the center, asking "Do you want to proceed?". The dialog has two buttons: "OK" (green) and "CANCEL" (red). A red box highlights the "OK" button, and a red arrow points to it from a text box that says "Click 'OK'". Below the dialog, a white box contains the text "Click 'OK' to confirm." The form fields are partially visible, including "Old Password", "New Password", "Confirm New Password", "Mobile No." (0921112139), and "Email-Id" (popu.nhdm@gmail.com). At the bottom, there are "SAVE" and "RESET" buttons, and a section titled "Password Rules" with the following instructions:

Your Password Should Have:

- At least 6 Characters and not more than 12 Characters
- At least one Uppercase and one Lowercase Character
- At least one Number (0-9)
- At least one SpecialCharacter out of these ! @ # \$ % ^ & \* - etc.
- New Password shouldn't be the same as last 5 Passwords

# Password Creation



PM-JAY Pradhan Mantri Jan Arogya Yojana - Ayushman Bharat  
Hospital Empanelment Application Form

HO3P98G112894  
10/03/2018 11:40:11 AM

Password Updated Successfully

Click "OK" → OK

Old Password \*

New Password \*

Confirm New Password \*

Mobile No. \*

Email-Id \*

SAVE RESET

Password Rules

Your Password Should Have:

- At least 8 Characters and not more than 12 Characters.
- At least one Uppercase and one Lowercase Character
- At least one Number (0-9)
- At least one SpecialCharacter out of these ! @ # \$ % ^ \* - etc.
- New Password shouldn't be the same as last 5 Passwords.

You will now receive a pop-up confirming the password change.

Click "OK"

Once you click OK, you will be logged out of the system and you will have to re-login using the newly set-up password.



## PRADHAN MANTRI JAN AROGYA YOJANA

Ayushman Bharat

 Hospital Login

 Dept User Login

[Home](#)

[Empanelment Criteria](#)

[User Manual](#)

[Contact Us](#)

[Cyber Suraksha Dishaarendesh](#)

Are you an administrator of the hospital and wants to apply for empanelment under Pradhan Mantri Jan Arogya Yojana?

क्या आप हॉस्पिटल प्रबंधक हैं और क्या आप प्रधानमंत्री जन आरोग्य योजना के अंतर्गत अपने हॉस्पिटल को पंजीकृत करवाना चाहते हैं ?

YES (हाँ)  NO (नहीं)

Enter the Hospital reference number and newly created password.  
Enter the captcha and click "LOGIN"

Note: This is not a job application portal. Please do not apply for any kinds of job here.

यह नौकरी आवेदन पोर्टल नहीं है। कृपया यहाँ किसी भी प्रकार की नौकरियों के लिए आवेदन न करें।

Already started the Empanelment Process ? [Login](#)



Hospital Reference Number \*

HOSP98G112884



Password \*

\*\*\*\*\*

**cnuiow**



cnuiow

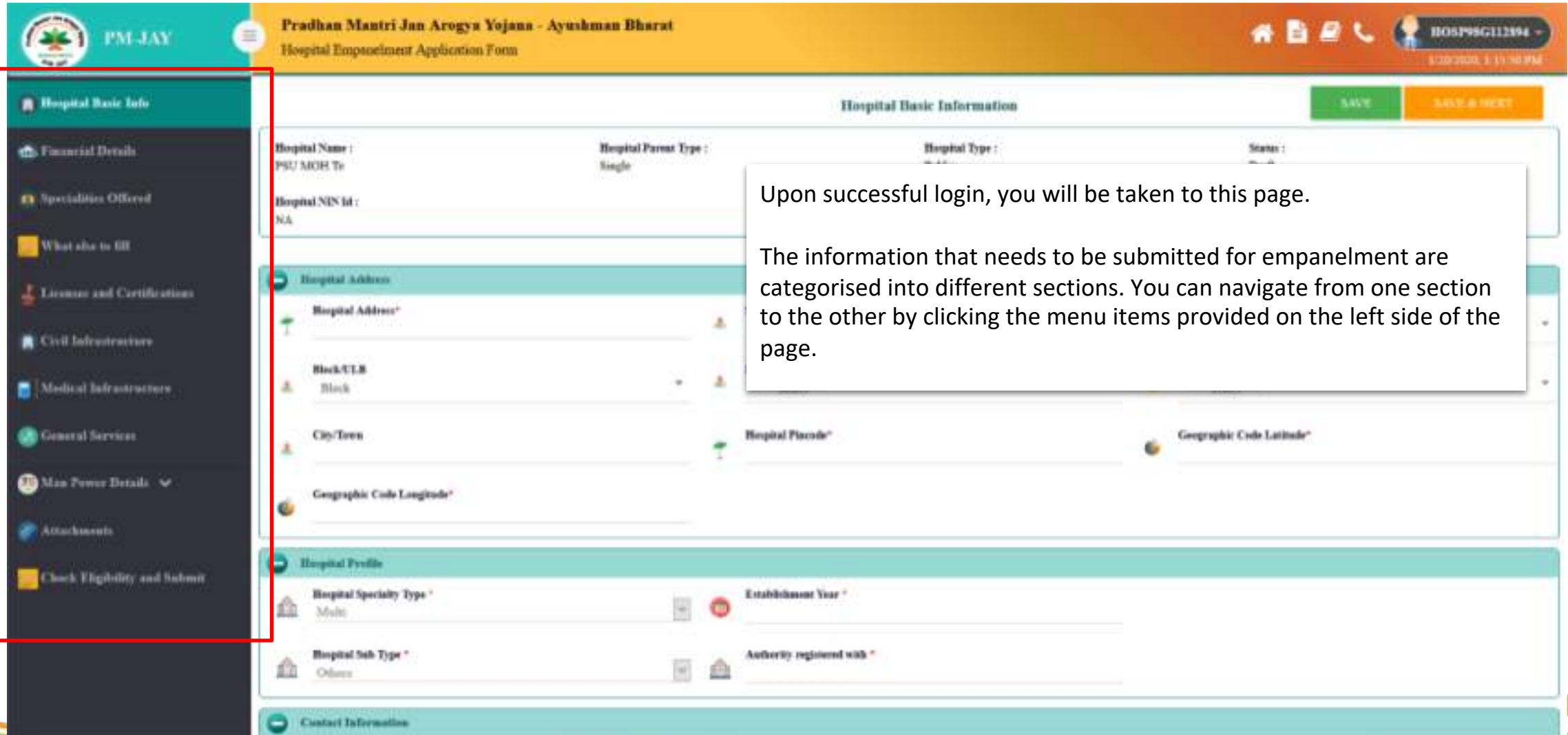
( Please enter visible characters in the text box )

**LOGIN**

[Forgot Hospital Reference Number](#)

[Forgot Password?](#)

# Hospital Basic Info



The screenshot shows the 'Hospital Basic Information' form in the PM-JAY portal. The form is divided into several sections: Hospital Name, Hospital Address, Hospital Profile, and Contact Information. The 'Hospital Name' section includes fields for Hospital Name, Hospital Parent Type, Hospital Type, and Status. The 'Hospital Address' section includes fields for Hospital Address, Block, City/Town, Hospital Pincode, Geographic Code Longitude, and Geographic Code Latitude. The 'Hospital Profile' section includes fields for Hospital Speciality Type, Establishment Year, Hospital Sub Type, and Authority registered with. The 'Contact Information' section is partially visible at the bottom. A red box highlights the left sidebar menu, which contains the following items: Hospital Basic Info, Financial Details, Specialities Offered, What else to fill, Licenses and Certifications, Civil Infrastructures, Medical Infrastructures, General Services, Man Power Details, Attachments, and Check Eligibility and Submit. A text box in the center of the form states: 'Upon successful login, you will be taken to this page. The information that needs to be submitted for empanelment are categorised into different sections. You can navigate from one section to the other by clicking the menu items provided on the left side of the page.'

Pradhan Mantri Jan Arogya Yojana - Ayushman Bharat  
Hospital Empanelment Application Form

HOSP98G112894  
13/07/2020, 1:11:50 PM

### Hospital Basic Information

SAVE SAVE & NEXT

Hospital Name : PSU MOH Te Hospital Parent Type : Single Hospital Type : Status :

Hospital NIN Id : NA

#### Hospital Address

Hospital Address\*  
Block/ULB  
Block  
City/Town Hospital Pincode\*  
Geographic Code Longitude\* Geographic Code Latitude\*

#### Hospital Profile

Hospital Speciality Type\* Establishment Year\*  
Multi  
Hospital Sub Type\* Authority registered with\*  
Others

#### Contact Information

# Hospital Basic Info

PM-JAY Pradhan Mantri Jan Arogya Yojana - Ayushman Bharat  
Hospital Empowerment Application Form

HOSP98G11294  
13/03/2020, 1:11:50 PM

**Hospital Basic Info** Hospital Basic Information SAVE SAVE & NEXT

Hospital Name :	PSU MOH To	Hospital Parent Type :	Single	Hospital Type :	Public	Status :	Draft
Hospital NIN Id :	NA						

**Hospital Address**

Hospital Address*	State*	District*
Block/ULB	Block	Village
City/Town	Hospital Pincode*	Geographic Code Latitude*
Geographic Code Longitude*		

**Hospital Profile**

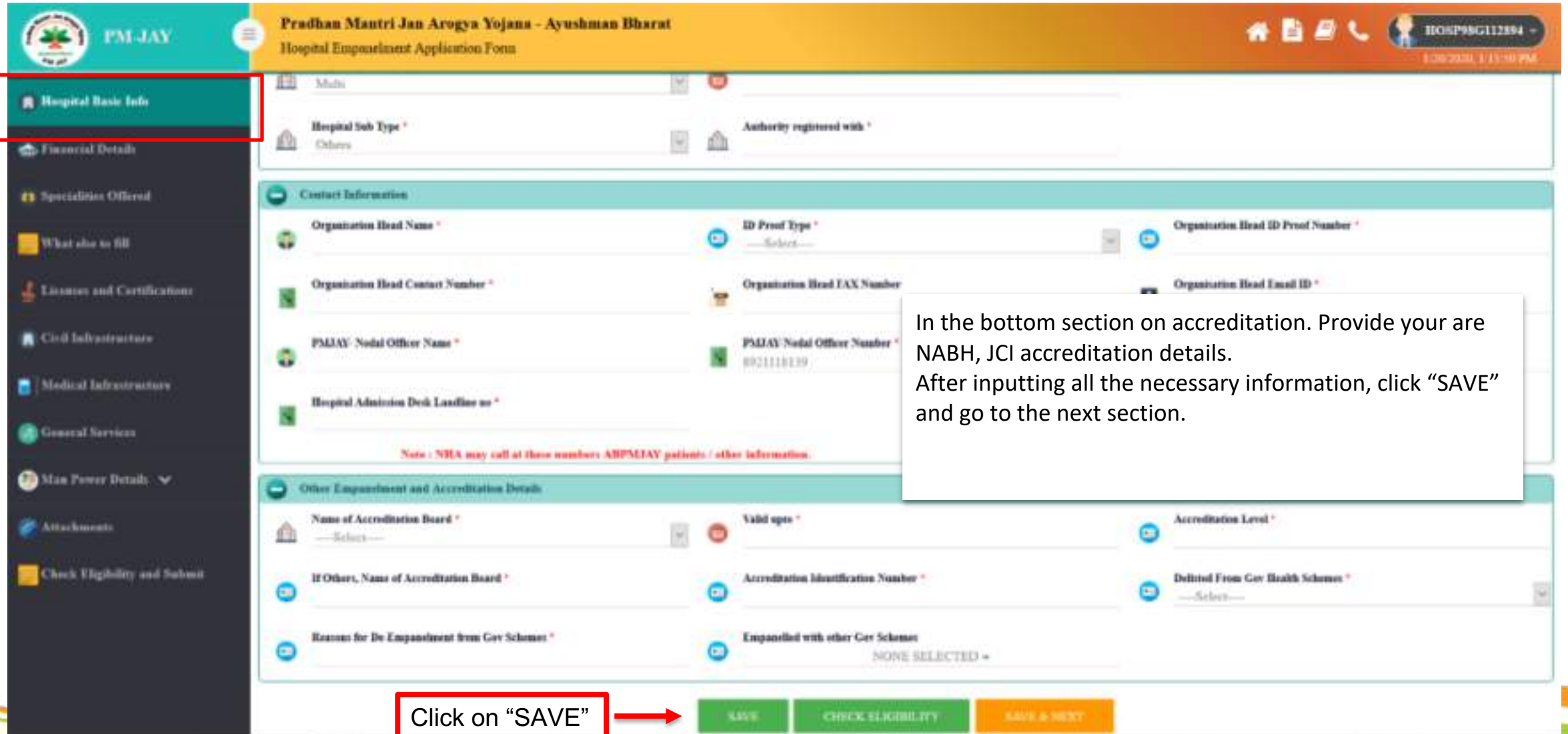
Hospital Speciality Type*	Establishment Year*
Hospital Sub Type*	Authority registered with*

**Contact Information**

The first section is the basic profile of the Hospitals.

Please note that latitude and longitude are mandatory for mapping the hospitals. This may be generated using any map services openly available.

# Hospital Basic Info



PM-JAY

Pradhan Mantri Jan Arogya Yojana - Ayushman Bharat  
Hospital Empowerment Application Form

Home, Print, Refresh, Logout, IDOSP98G112894, 1/28/2020, 1:11:30 PM

**Hospital Basic Info**

Financial Details

Specialities Offered

What else to fill

Licenses and Certifications

Civil Infrastructure

Medical Infrastructure

General Services

Man Power Details

Attachments

Check Eligibility and Submit

Multi

Hospital Sub Type \*  
Others

Authority registered with \*

Contact Information

Organization Head Name \*  
ID Proof Type \*  
Organization Head ID Proof Number \*

Organization Head Contact Number \*  
Organization Head FAX Number  
Organization Head Email ID \*

PMJAY Nodal Officer Name \*  
PMJAY Nodal Officer Number \*  
8921114139

Hospital Admission Desk Landline no \*

Note: NRA may call at these numbers ABPMJAY patients / other information.

Other Empowerment and Accreditation Details

Name of Accreditation Board \*  
Valid upto \*  
Accreditation Level \*

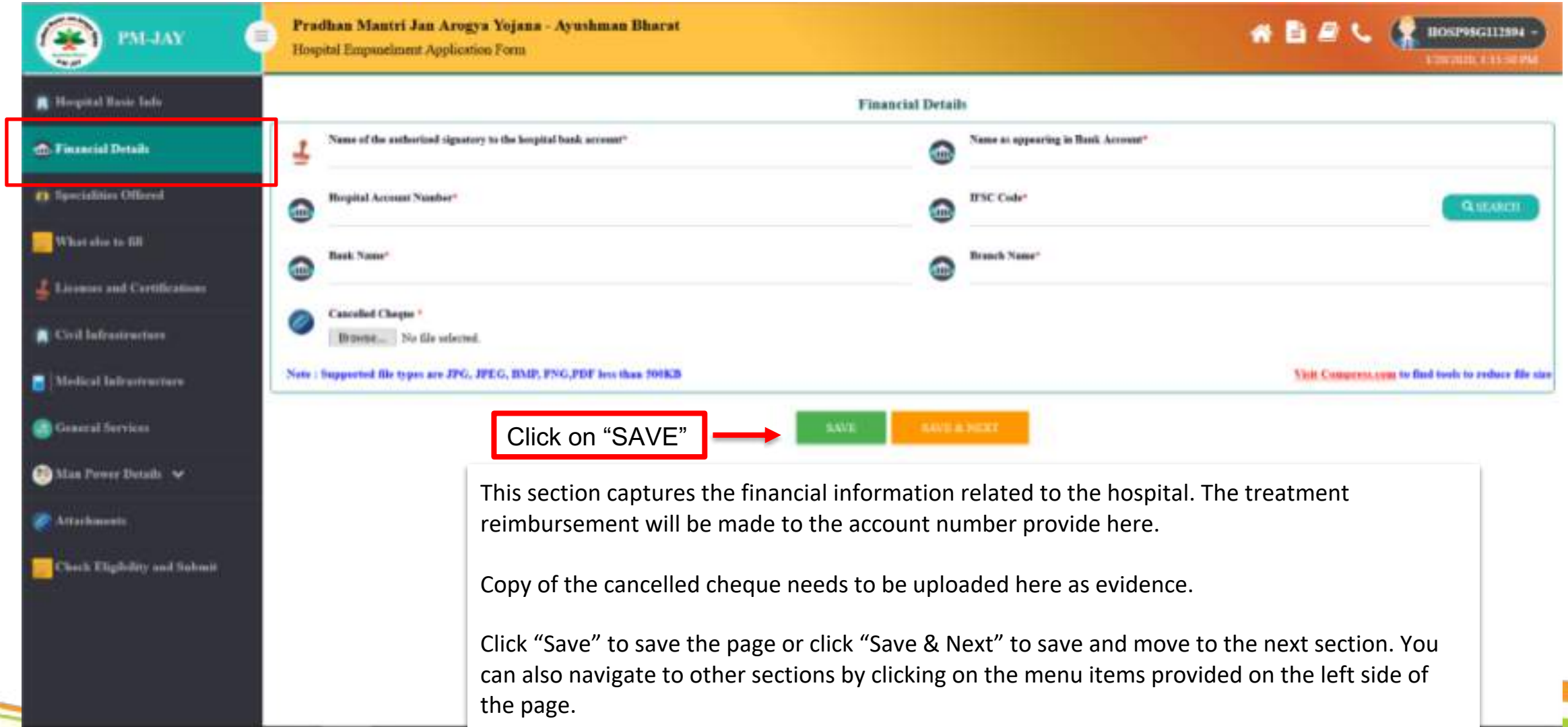
If Others, Name of Accreditation Board \*  
Accreditation Identification Number \*  
Delisted From Gov Health Schemes \*

Reason for De Empowerment from Gov Schemes \*  
Empowered with other Gov Schemes  
NONE SELECTED \*

Click on "SAVE"

SAVE CHECK ELIGIBILITY SAVE & NEXT

In the bottom section on accreditation. Provide your are NABH, JCI accreditation details. After inputting all the necessary information, click "SAVE" and go to the next section.



The screenshot shows the 'Financial Details' section of the PM-JAY Hospital Enrollment Application Form. The left sidebar menu has 'Financial Details' highlighted with a red box. The main form area contains the following fields:

- Name of the authorized signatory to the hospital bank account\*
- Name as appearing in Bank Account\*
- Hospital Account Number\*
- IFSC Code\* (with a SEARCH button)
- Bank Name\*
- Branch Name\*
- Cancelled Cheque\* (with a Browse... button and 'No file selected' text)

At the bottom of the form, there are two buttons: 'SAVE' (green) and 'SAVE & NEXT' (orange). A red box highlights the 'SAVE' button, with a red arrow pointing to it from the text 'Click on "SAVE"'. Below the form, a text box explains that this section captures financial information for reimbursement and that a copy of a cancelled cheque must be uploaded as evidence. It also provides instructions on how to use the 'Save' and 'Save & Next' buttons and how to navigate the menu.

Click on "SAVE" →

This section captures the financial information related to the hospital. The treatment reimbursement will be made to the account number provide here.

Copy of the cancelled cheque needs to be uploaded here as evidence.

Click "Save" to save the page or click "Save & Next" to save and move to the next section. You can also navigate to other sections by clicking on the menu items provided on the left side of the page.

PM-JAY Pradhan Mantri Jan Arogya Yojana - Ayushman Bharat Hospital Enrollment Application Form

1/24/2020, 2:21:43 PM

Hospital Basic Info

Financial Details

**Specialities Offered**

What else to fill

Licenses and Certifications

Civil Infrastructure

Medical Infrastructure

General Services

Man Power Details

Attachments

Check Eligibility and Submit

### Specialities Offered


SAVE SAVE & NEXT

S.No	Speciality Code	Speciality Name	Check	Admissions Done Previous Financial Year	Admissions Done Before Last Year
1	S1	General Surgery	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
2	S2	ENT	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
3	S3	Ophthalmology	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
4	S4	Obstetrics & Gynaecology	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
5	S5	Orthopaedics	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
6	S7	Cardio Thoracic Surgery	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
7	S8	Pediatric Surgery	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
8	S9	Genitourinary Surgery	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
9	S10	Neuro Surgery	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
10	S11	Surgical Oncology	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>

In this section, you have select the specialities available in the hospital.

Click on the checkbox to select the speciality.





PM-JAY

Pradhan Mantri Jan Arogya Yojana - Ayushman Bharat  
Hospital Engagement Application Form

1092020, 2:25:41 PM

1092020, 2:25:41 PM

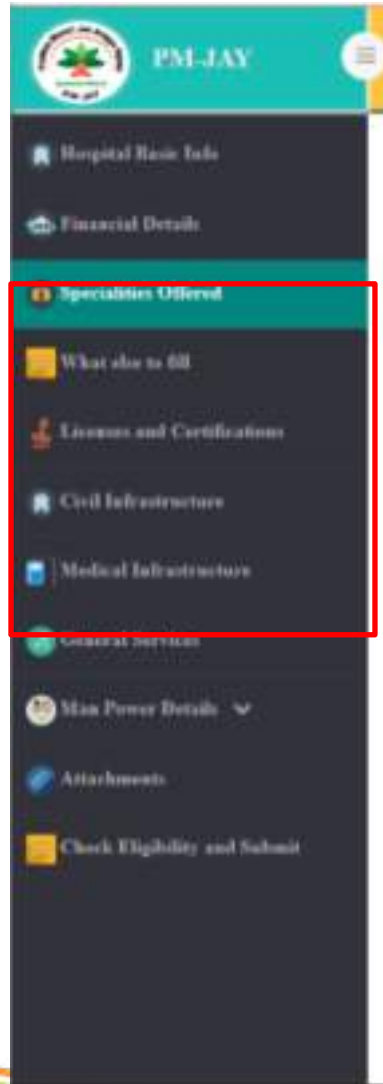
- Hospital Basic Info
- Financial Details
- Specialities Offered**
- What else to fill
- Licenses and Certifications
- Civil Infrastructure
- Medical Infrastructure
- General Services
- Man Power Details
- Attachments
- Check Eligibility and Submit

16	S16	Paediatric Cancer	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
17	M1	Oral Care	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
18	M2	General Medicine	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
19	M4	Pediatrics	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
20	M4.1	Neonatology	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
21	M5	Cardiology	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
22	M6	Nephrology	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
23	M7	Neurology	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
24	M8	Chest Diseases And Respiratory Medicine(Pulmonology)	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>
25	M11	Psychiatry	<input type="checkbox"/>	<input type="text"/>	<input type="text"/>

After selecting all the specialities available, click save.

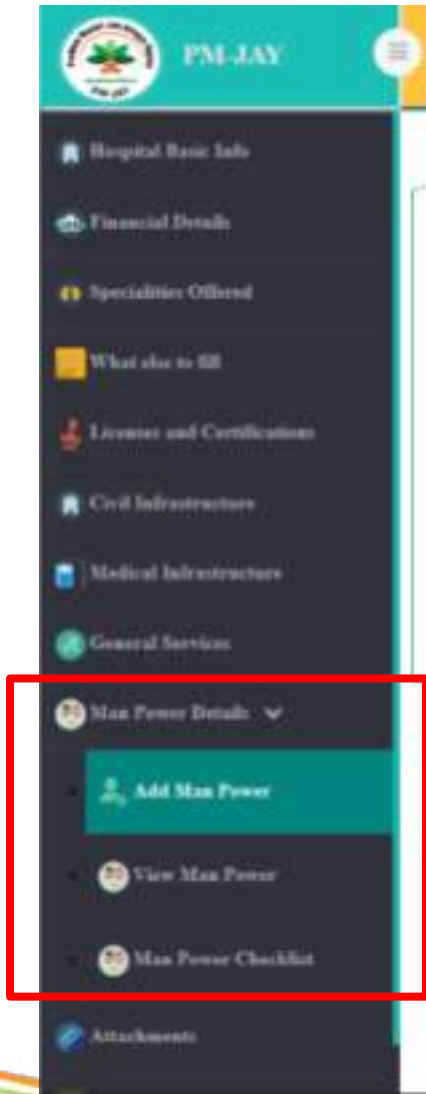
Click on "SAVE" →

SAVE CHECK ELIGIBILITY SAVE & PRINT



The section “What all to fill” will give a summary of the information that needs to be filled further.

The information related to other sections, (License and Certification, Civil Infrastructure, Medical Infrastructure and General Services) are mandatory for Private hospitals. And we would appreciate if these information are furnished at the time of empanelment.

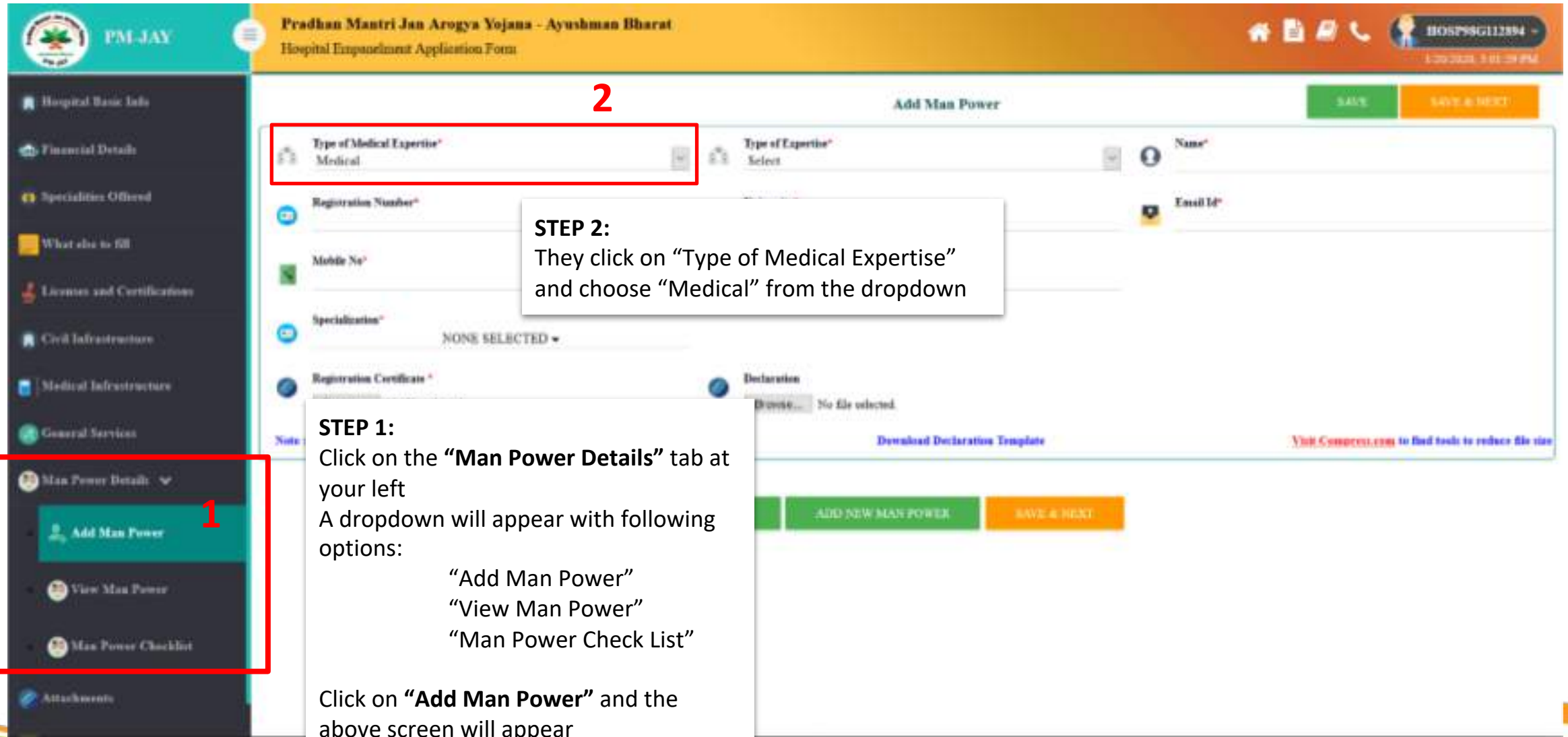


In this step, you have to add personal details of at least one “Medical” and one “Non - Technical” staff of your hospital

Please remember that at least one “Medical and one “Technical Manpower” details are mandatory to complete the process of empanelment

If you wish to add details of more than one personnel, you can keep on adding man-power using the “Add Man Power” tab as explained in the following slides

# Adding Manpower (Medical)

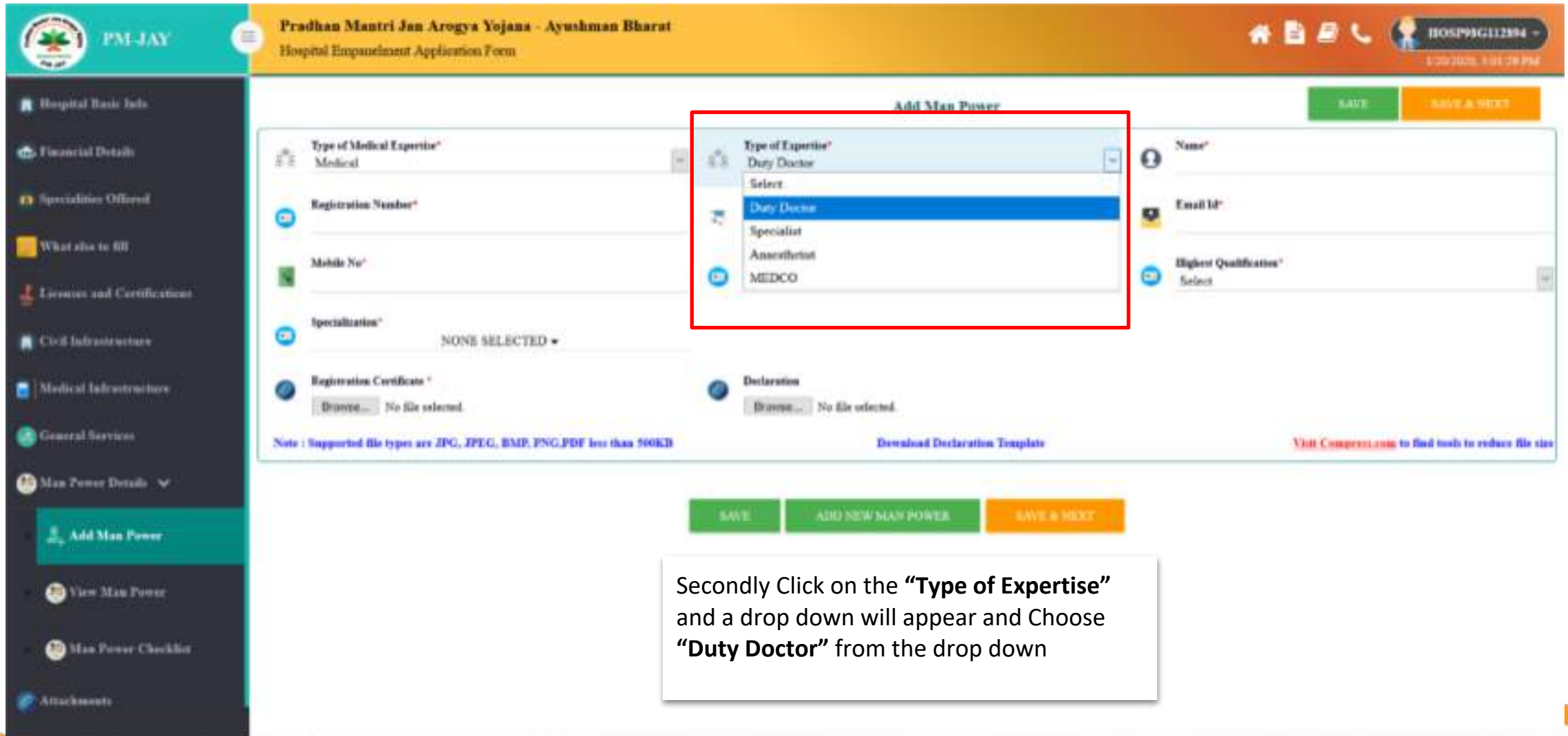


The screenshot displays the 'Add Man Power' form within the PM-JAY Hospital Empanelment Application Form. The interface includes a sidebar on the left with a 'Man Power Details' menu, a main form area with various input fields, and a top navigation bar. A red box labeled '1' highlights the 'Add Man Power' option in the sidebar. A red box labeled '2' highlights the 'Type of Medical Expertise' dropdown menu, which is currently set to 'Medical'. A text box explains the steps: Step 1 involves clicking the 'Add Man Power' tab, and Step 2 involves selecting 'Medical' from the 'Type of Medical Expertise' dropdown. The form also includes fields for 'Registration Number', 'Mobile No', 'Specialization', 'Registration Certificate', 'Name', 'Email ID', and 'Declaration'. Buttons for 'ADD NEW MAN POWER' and 'SAVE & NEXT' are visible at the bottom.

**STEP 1:**  
Click on the “Man Power Details” tab at your left  
A dropdown will appear with following options:  
“Add Man Power”  
“View Man Power”  
“Man Power Check List”  
Click on “Add Man Power” and the above screen will appear

**STEP 2:**  
They click on “Type of Medical Expertise” and choose “Medical” from the dropdown

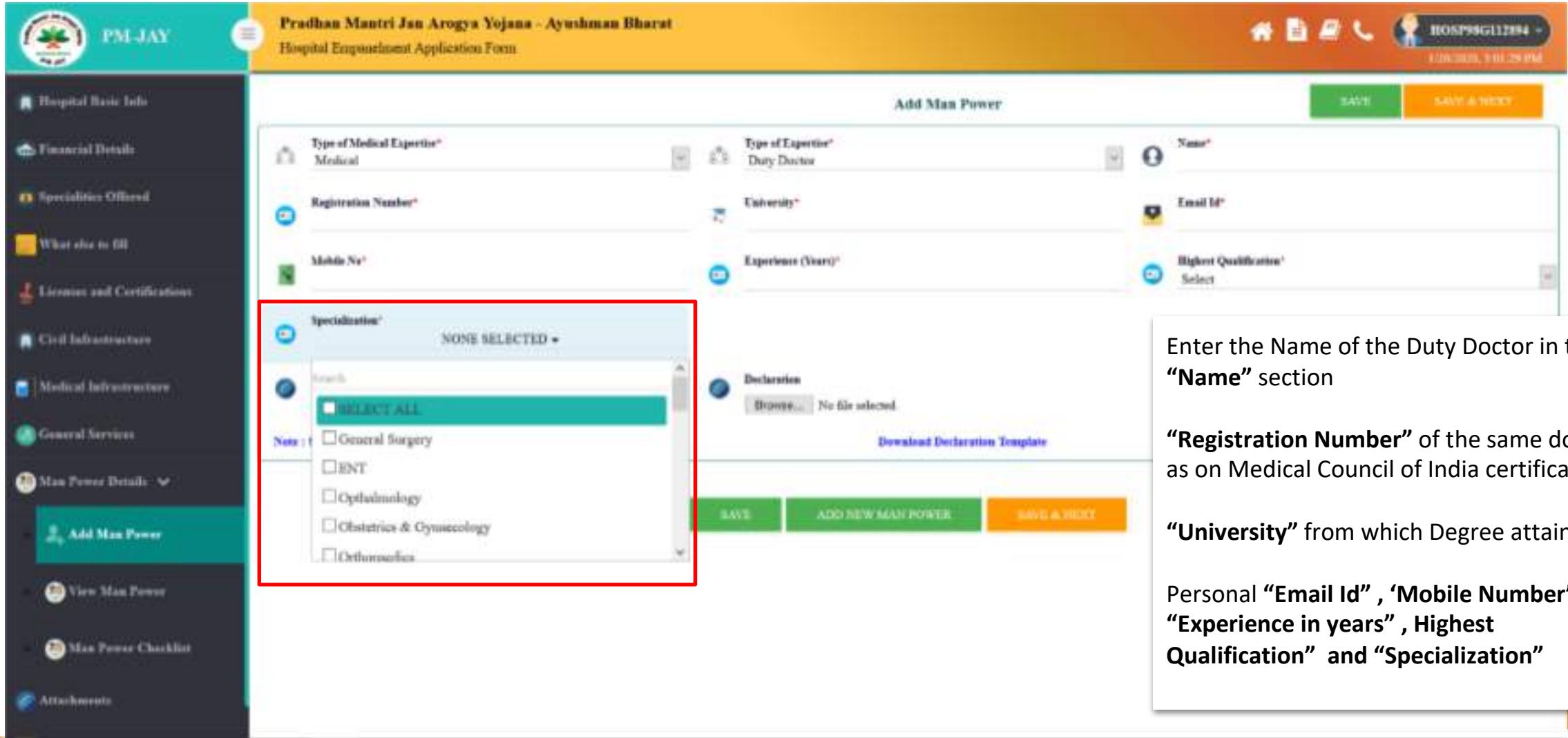
# Adding Manpower (Medical)



The screenshot displays the 'Add Man Power' form within the PM-JAY Hospital Empanelment Application Form. The form includes fields for 'Type of Medical Expertise' (set to 'Medical'), 'Registration Number', 'Mobile No', 'Specialization' (set to 'NONE SELECTED'), 'Registration Certificate', and 'Declaration'. A dropdown menu for 'Type of Expertise' is open, showing options: 'Duty Doctor', 'Specialist', 'Anesthetist', and 'MEDICO'. The 'Duty Doctor' option is highlighted. The form also features 'SAVE', 'ADD NEW MAN POWER', and 'SAVE & NEXT' buttons.

Secondly Click on the “**Type of Expertise**” and a drop down will appear and Choose “**Duty Doctor**” from the drop down

# Adding Manpower (Medical)



PM-JAY

Pradhan Mantri Jan Arogya Yojana - Ayushman Bharat  
Hospital Enrolment Application Form

HOSP98G11284  
11/03/2024, 3:10:29 PM

### Add Man Power

Type of Medical Expertise\*  
Medical

Type of Expertise\*  
Duty Doctor

Name\*

Registration Number\*

University\*

Email ID\*

Mobile No\*

Experience (Years)\*

Highest Qualification\*  
Select

Specialization\*  
NONE SELECTED +

Search

SELECT ALL

General Surgery

ENT

Ophthalmology

Obstetrics & Gynecology

Orthopedics

Declaration  
 No file selected

[Download Declaration Template](#)

Enter the Name of the Duty Doctor in the **“Name”** section

**“Registration Number”** of the same doctor as on Medical Council of India certificate

**“University”** from which Degree attained

Personal **“Email Id”** , **“Mobile Number”** , **“Experience in years”** , **Highest Qualification”** and **“Specialization”**

# Adding Manpower (Medical)

**PM-JAY** Pradhan Mantri Jan Arogya Yojana - Ayushman Bharat  
Hospital Empowerment Application Form

Logout, 3:48:29 PM

### Add Man Power

**SAVE** **SAVE & NEXT**

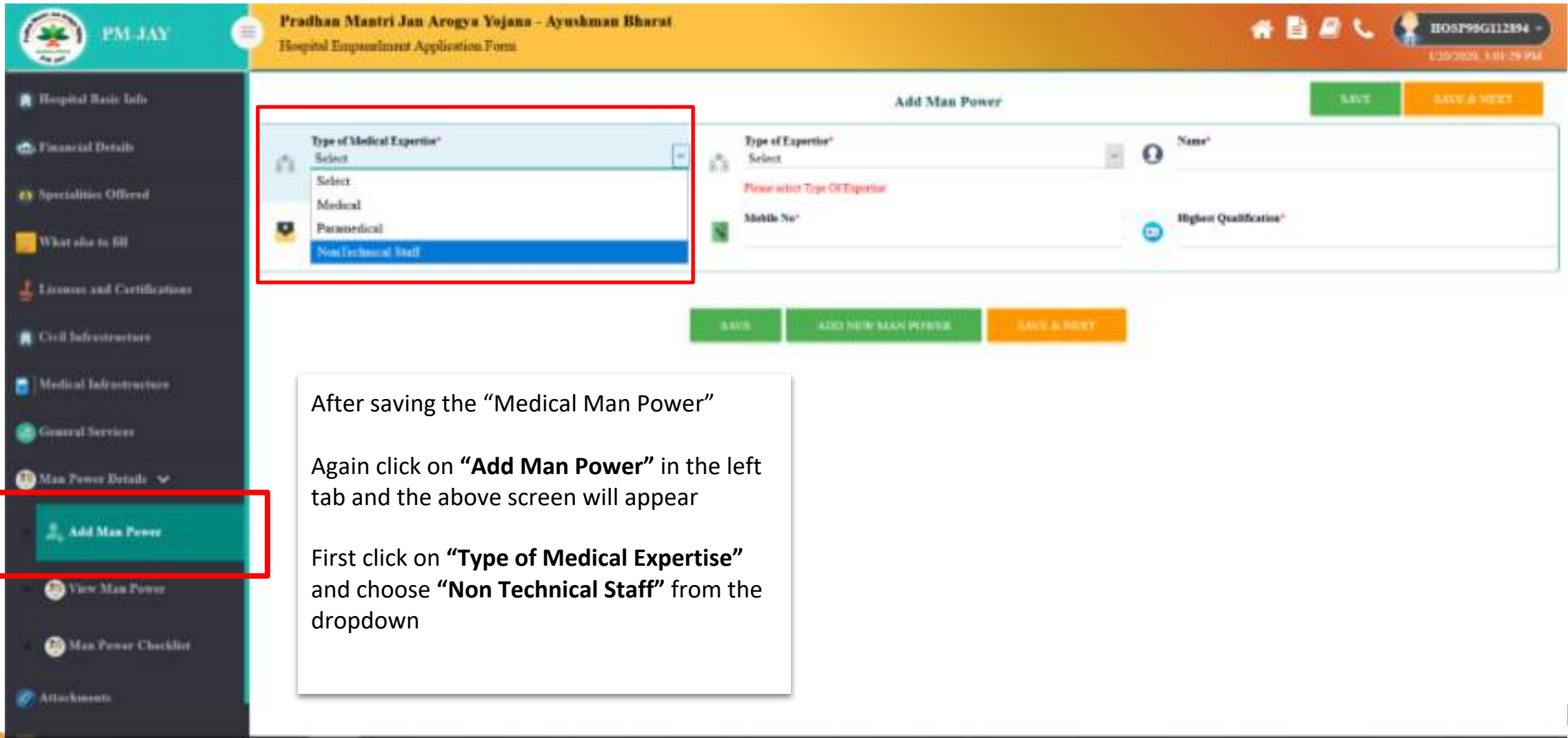
Type of Medical Expertise* Medical	Type of Expertise* Duty Doctor	Name*
Registration Number*	Category*	Email ID*
MobNo*	Experience (Start)*	Highest Qualification* Select
Specialization* ALL SELECTED (26) +	Declaration Browse... No file selected.	
Registration Certificate * Browse... No file selected.		

Note : Supported file types are JPG, JPEG, BMP, PNG,PDF less than 500KB [Download Declaration Template](#) [Visit Compress.com](#) to find tools to reduce file size

Click on "SAVE" → **SAVE** **ADD NEW MAN POWER** **SAVE & NEXT**

- Hospital Basic Info
- Financial Details
- Specialities Offered
- What else to fill
- Licenses and Certifications
- Civil Infrastructure
- Medical Infrastructure
- General Services
- Man Power Details **▼**
  - Add Man Power**
  - View Man Power
  - Man Power Checklist
- Attachments

# Adding Manpower (Non-Technical)



The screenshot displays the 'Add Man Power' form in the PM-JAY system. The left sidebar contains a navigation menu with 'Add Man Power' highlighted in a red box. The main form area has a red box around the 'Type of Medical Expertise' dropdown menu, which is open and shows 'Non Technical Staff' selected. Other form fields include 'Type of Expertise', 'Name', 'Mobile No', and 'Highest Qualification'. Buttons for 'SAVE', 'ADD NEW MAN POWER', and 'SAVE & NEXT' are visible at the bottom of the form.

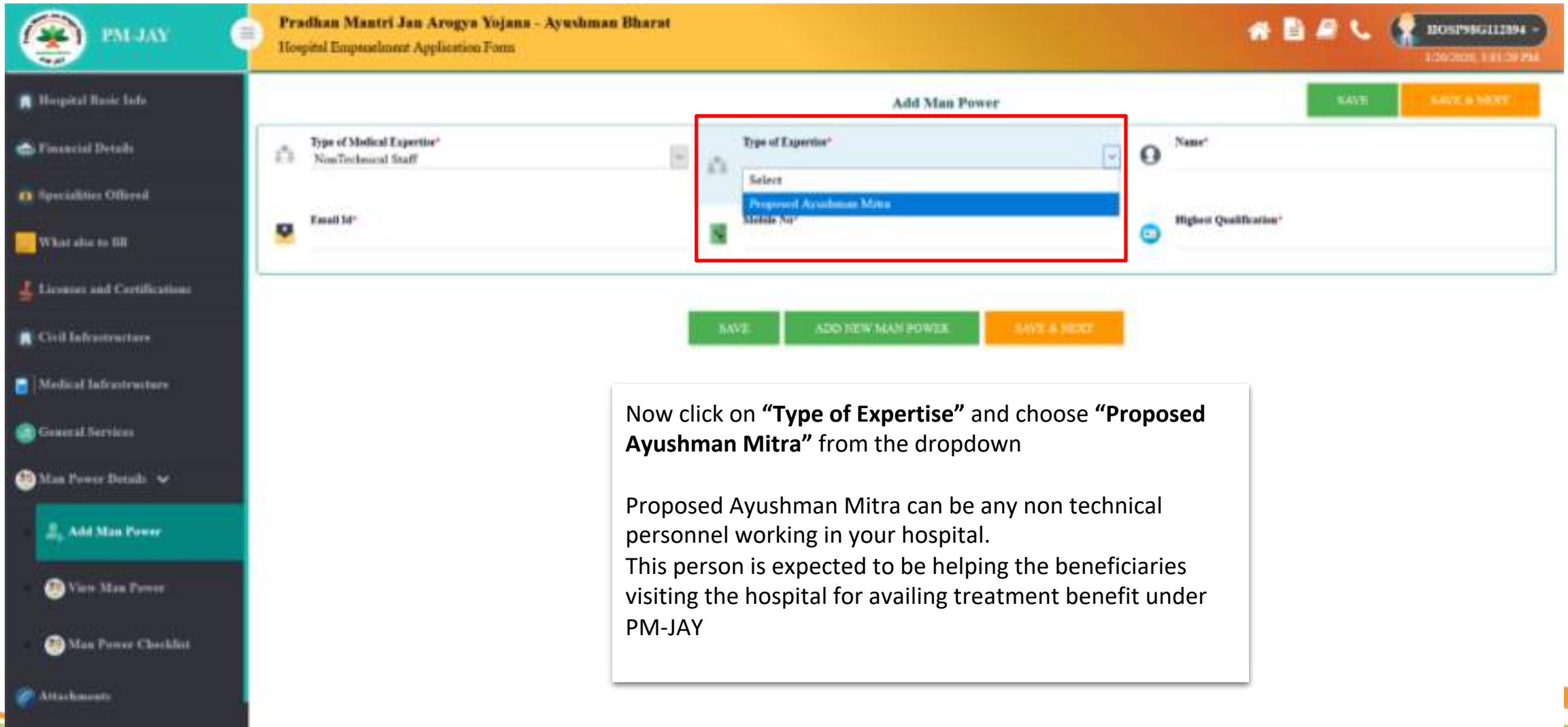
After saving the “Medical Man Power”

Again click on “**Add Man Power**” in the left tab and the above screen will appear

First click on “**Type of Medical Expertise**” and choose “**Non Technical Staff**” from the dropdown



# Adding Manpower (Non-Technical)



PM-JAY

Pradhan Mantri Jan Arogya Yojana - Ayushman Bharat  
Hospital Empowerment Application Form

ADDOSP98G112394  
11/26/2021, 1:41:29 PM

**Add Man Power** [SAVE] [SAVE & NEXT]

Type of Medical Expertise\*  
NonTechnical Staff

Type of Expertise\*  
Select  
Proposed Ayushman Mitra  
Mitra, M

Name\*

Highest Qualification\*

Email ID\*

[SAVE] [ADD NEW MAN POWER] [SAVE & NEXT]

Hospital Basic Info

Financial Details

Specialities Offered

What else to fill

Licenses and Certifications

Civil Infrastructure

Medical Infrastructure

General Services

Man Power Details

ADD Add Man Power

VIEW View Man Power

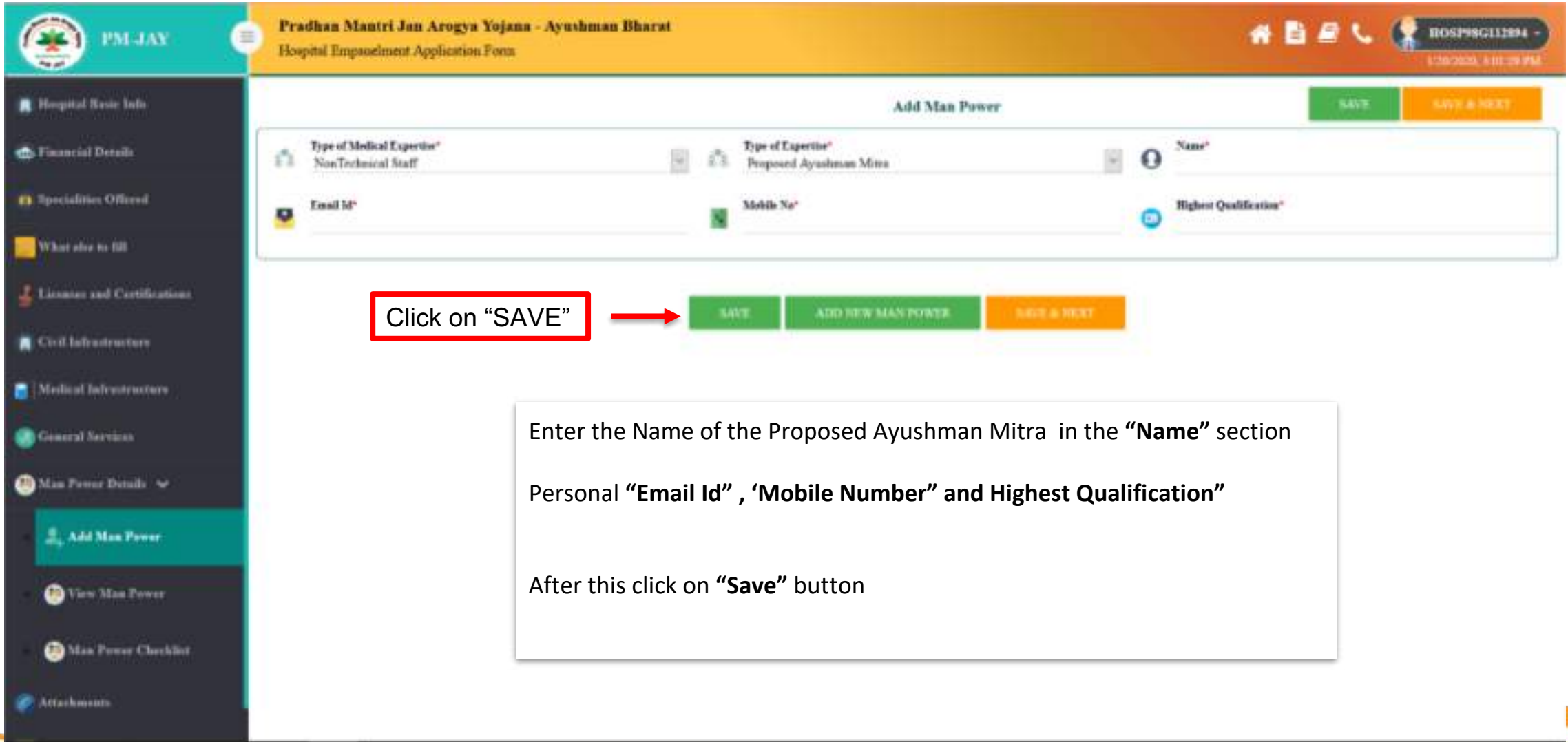
CHECK Man Power Checklist

ATTACHMENTS Attachments

Now click on **“Type of Expertise”** and choose **“Proposed Ayushman Mitra”** from the dropdown

Proposed Ayushman Mitra can be any non technical personnel working in your hospital.  
This person is expected to be helping the beneficiaries visiting the hospital for availing treatment benefit under PM-JAY

# Adding Manpower (Non-Technical)



The screenshot shows the 'Add Man Power' form in the PM-JAY system. The form includes the following fields:

- Type of Medical Expertise\*: NonTechnical Staff
- Type of Expertise\*: Proposed Ayushman Mitra
- Name\*
- Email Id\*
- Mobile No\*
- Highest Qualification\*

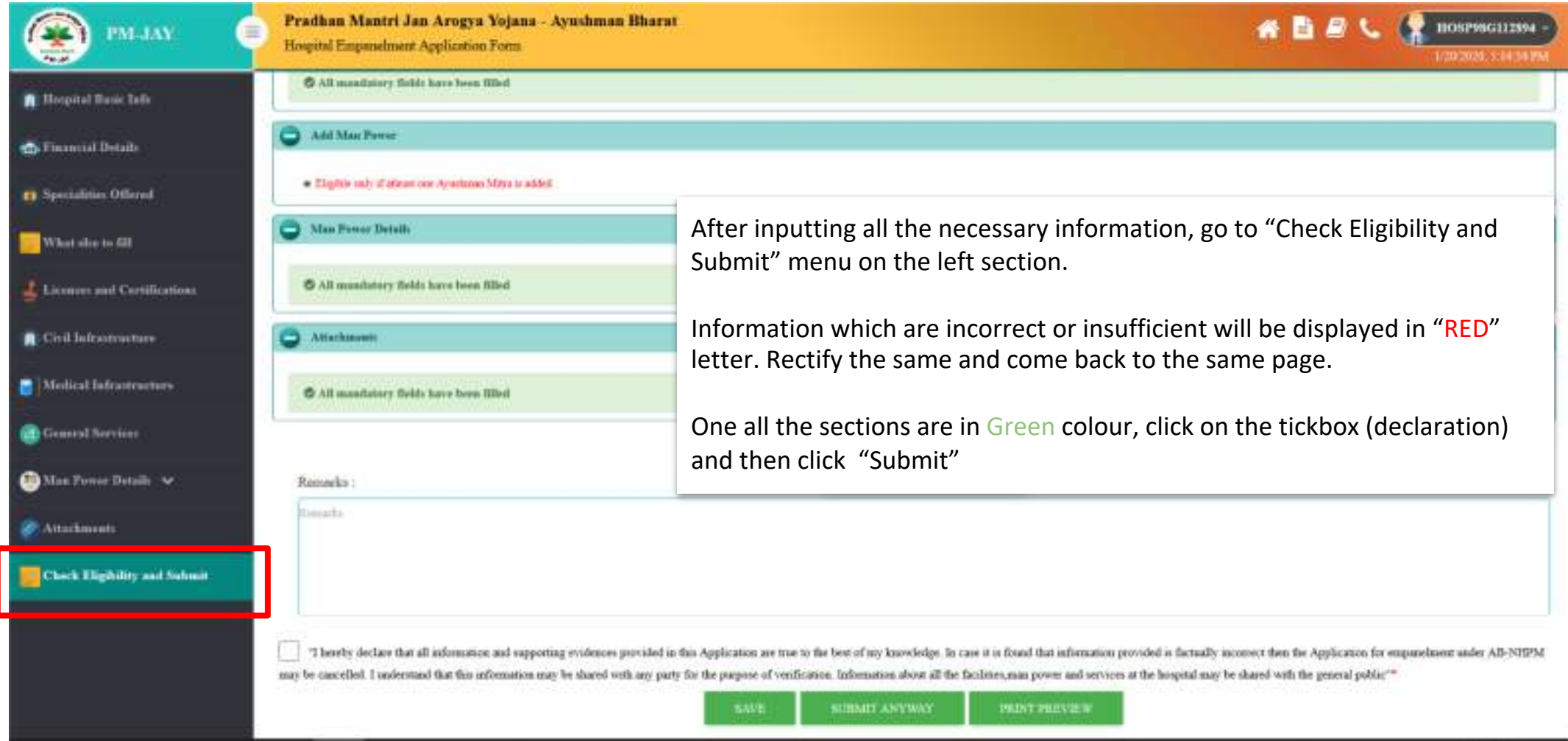
Below the form, there are three buttons: **SAVE**, **ADD NEW MAN POWER**, and **SAVE & NEXT**. A red box highlights the **SAVE** button with an arrow pointing to it.

Click on "SAVE" →

Enter the Name of the Proposed Ayushman Mitra in the "Name" section  
Personal "Email Id" , "Mobile Number" and Highest Qualification"

After this click on "Save" button

# Submit Application for Approval



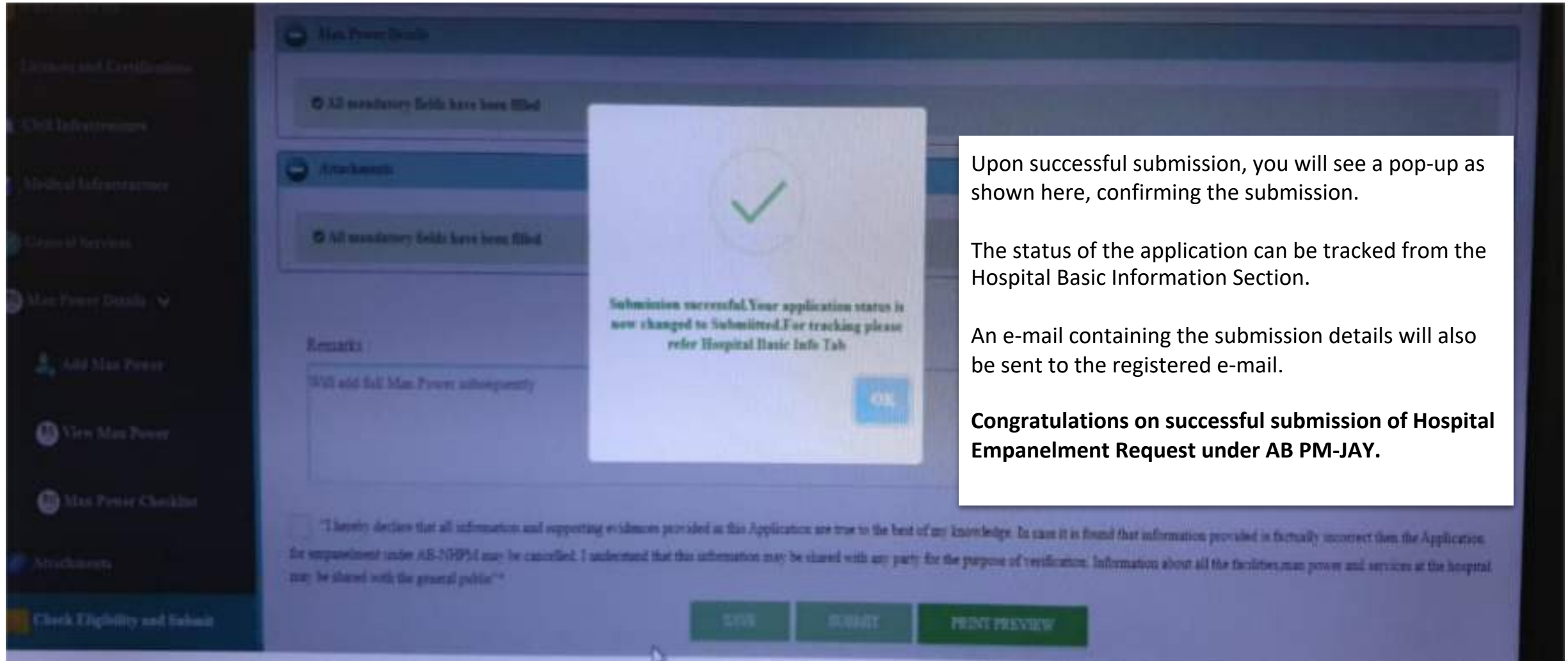
The screenshot shows the 'Pradhan Mantri Jan Arogya Yojana - Ayushman Bharat Hospital Empowerment Application Form'. The interface includes a left sidebar with navigation options: Hospital Basic Info, Financial Details, Specialities Offered, What else to fill, Licenses and Certifications, Civil Infrastructures, Medical Infrastructures, General Services, Man Power Details, and Attachments. The 'Check Eligibility and Submit' option is highlighted with a red box. The main content area shows sections for 'Add Man Power', 'Man Power Details', and 'Attachments', each with a green status bar indicating 'All mandatory fields have been filled'. A red error message is visible under 'Add Man Power': 'Eligible only if atleast one Ayushman Mitra is added.' At the bottom, there is a declaration checkbox, a 'REMARKS' text area, and three buttons: 'SAVE', 'SUBMIT ANYWAY', and 'PRINT PREVIEW'.

After inputting all the necessary information, go to “Check Eligibility and Submit” menu on the left section.

Information which are incorrect or insufficient will be displayed in “RED” letter. Rectify the same and come back to the same page.

Once all the sections are in Green colour, click on the tickbox (declaration) and then click “Submit”

# Submit Application for Approval



The screenshot shows a web application interface for submitting a Hospital Empanelment Request. A central pop-up window displays a green checkmark and the message: "Submission successful. Your application status is now changed to Submitted. For tracking please refer Hospital Basic Info Tab." Below the pop-up, there is a "Remarks" section with the text "Will add full Man Power subsequently" and a blue "OK" button. The background interface includes a sidebar with navigation options like "Add Max Power", "View Max Power", and "Max Power Checklist". At the bottom, there are buttons for "CURE", "SUBMIT", and "PRINT PREVIEW".

Upon successful submission, you will see a pop-up as shown here, confirming the submission.

The status of the application can be tracked from the Hospital Basic Information Section.

An e-mail containing the submission details will also be sent to the registered e-mail.

**Congratulations on successful submission of Hospital Empanelment Request under AB PM-JAY.**

- **Can the application be saved mid-way?**

The application be saved at any point during the filling process by pressing the 'save' key that appears at the bottom of every page of the form.

- **Can the previously filled data be retrieved later?**

The previously filled application can be retrieved if the same username and password is entered to retrieve the previously filled application.

- **How can it be ensured that all the mandatory requirements are filled before submission?**

The 'check eligibility' button at the bottom of each page will allow the user to ensure that all the mandatory requirement for the selected specialization are met before submitting the form.

- **After the submission of application, how do the hospitals get to know weather they are empaneled or not?**

The hospital will be informed of the final decision within 30 days of the submission of application. After registering on the web-portal, the hospital user will be able to check the status of their application

# Thank You



- **PM-JAY Website link:** <https://www.pmjay.gov.in>
- **Call Centre Number:** 14555/1800111565
- **For Technical Support:** <https://support.pmjay.gov.in>
- **For Training Materials:** <https://www.pmjay.gov.in/training-package>

